

HAMILTON-WENTWORTH CATHOLIC DISTRICT SCHOOL BOARD

BOARD MEETING MINUTES

Date: March 7, 2023

ITEM 1 OPENING PRAYER

The Chairperson called the meeting to order at 6:12 p.m. Trustee A. D’Intino led the opening prayer.

Mr. D. Hansen, Director of Education, offered Memoriums for the following deceased employees and relatives of employees of the Board: Mr. L. Godin and Mrs. M. Graziella Chiaravalloti

ITEM 2 NOTING OF MEMBERS PRESENT & ABSENT, RESOLUTIONS EXCUSING ABSENCE

Chairperson noted regrets were received ~~from~~^{by} Trustee E. Agostino and Student Trustees A. Okpere and P. Wallace.

MOTION:

THAT THE ABSENCE OF TRUSTEE E. AGOSTINO BE APPROVED.

MOVER: Mrs. M. Nardini

SECONDER: Mr. L. Agro

CARRIED

COMMITTEE MEMBERS:

Mr. P. Daly, Chairperson, Mr. L. Agro, Mr. A. D’Intino, Mrs. J. Angelini, Mrs. M. Nardini, Mr. P. Homerski, Mr. J. Valvasori, and Mr. M. Valvasori.

DIRECTOR OF EDUCATION: Mr. D. Hansen

ASSOCIATE DIRECTOR OF CORPORATE SERVICES & TREASURER:

Mrs. P. Pace-Gubekjian

STAFF:

Ms. J. Angiolillo, Superintendent of Education

Mr. A. Cortina, Chief Information Officer

Mr. H. Hucal, Superintendent of Education

Mr. P. Ferrie, Senior Manager, Facility Management Services

Mrs. T. Ferrie, Superintendent of Education

Mrs. T. Kovach, Superintendent of Education

Mr. A. Romano, Superintendent of Human Resources

Mrs. S. Scime, Assistant Superintendent of Education

RECORDING SECRETARY: Mrs. K. Krueger

B-23-2-3

ITEM 3 APPROVAL OF THE ORDER OF BUSINESS

The Chairperson noted the ratification of Liuna will be Item 5c xiv.

MOTION:

THAT THE ORDER OF BUSINESS BE APPROVED AS AMENDED.

MOVER: Mr. J. Valvasori

SECONDER: Mr. M. Valvasori

CARRIED

ITEM 4 DECLARATIONS OF INTEREST

Mrs. J. Angelini declared a conflict with item 5c (xiv)

Mr. A. D'Intino declared a conflict with item 5c (xiv)

Mrs. M. Nardini declared a conflict with items 5c (xiv) and 8 c

Mr. M. Valvasori declared a conflict with item 5c (xiv)

Mr. J. Valvasori declared a conflict with item 5c (xiv)

ITEM 5 CONFIRMATION OF MINUTES:

- a) Committee of the Whole Minutes of February 7, 2023 Meeting

MOTION:

THAT THE COMMITTEE OF THE WHOLE MINUTES OF THE FEBRUARY 7, 2023 MEETING BE APPROVED.

MOVER: Mr. J. Valvasori

SECONDER: Mr. A. D'Intino

CARRIED

- b) Board Minutes of February 7, 2023 Meeting

MOTION:

THAT THE BOARD MEETING MINUTES OF FEBRUARY 7, 2023 BE APPROVED.

MOVER: Mrs. M. Nardini

SECONDER: Mr. P. Homerski

CARRIED

- c) Committee of the Whole Verbal Report of March 7, 2023

- i) Equal Opportunities Committee Meeting Minutes of February 2, 2023

MOTION:

THAT THE MINUTES OF THE EQUAL OPPORTUNITIES COMMITTEE MEETING OF FEBRUARY 2, 2023 BE RECEIVED

MOVER: Mr. A. D'Intino

SECONDER: Mr. M. Valvasori

CARRIED

ii) Indigenous Education Committee Meeting minutes of February 3, 2023

MOTION:

THAT THE MINUTES OF THE INDIGENOUS EDUCATION COMMITTEE MEETING OF FEBRUARY 3, 2023 BE RECEIVED.

MOVER: Mr. M. Valvasori

SECONDER: Mrs. J. Angelini

CARRIED

iii) Development Application Tracking Report

MOTION:

THAT THE REPORT, DEVELOPMENT APPLICATION TRACKING REPORT, DATED MARCH 7, 2023 BE RECEIVED.

MOVER: Mr. J. Valvasori

SECONDER: Mr. A. D'Intino

CARRIED

iv) Travel Reimbursement Rate

MOTION:

THAT THE REPORT TRAVEL REIMBURSEMENT REPORT DATED MARCH 7, 2023 BE RECEIVED. THAT THE BOARD OF TRUSTEES APPROVE REVISIONS TO POLICY F.M.05 EMPLOYEE EXPENDITURES TRAVEL/CONFERENCES, ETC. SO AS TO AUTHORIZE THE ASSOCIATE DIRECTOR OF CORPORATE SERVICES TO ANNUALLY AMEND THE PER KILOMETRE REIMBURSEMENT RATE CONSISTENT WITH THE CANADA REVENUE AGENCY (CRA) REASONABLE PER KILOMETRE ALLOWANCE RATES.

MOVER: Mr. P. Homerski

SECONDER: Mr. M. M Valvasori CARRIED

- vi) 2022-2023 Portable Purchase

MOTION:

THAT THE BOARD APPROVE THE PURCHASE, DELIVERY AND INSTALLATION OF THREE SINGLE PORTABLE CLASSROOMS FROM NRB INC. FOR THE PRICE OF \$438,000 PLUS HST, AS PRESENTED IN THE REPORT DATED MARCH 7, 2023.

MOVER: Mr. P. Homerski

SECONDER: Mr. M. Valvasori

CARRIED

Items vii, viii),ix) and xi) were approved with one motion.

- vii) Tender results: Replacement of main entrance podium and stairs at Cathedral High School Quote #4921

MOTION:

THAT THE BOARD AWARD THE PROJECT TO REPLACE THE MAIN ENTRANCE PODIUM AND STAIRS, INCLUDING A NEW ACCESSIBILITY RAMP, AND THE SURROUNDING INTERLOCKING PAVING STONES WITH A POURED CONCRETE SURFACE AT CATHEDRAL HIGH SCHOOL, QUOTE #4921, TO ATMO CONTRACTING INC. FOR THE SUM OF \$174,000, PLUS HST, AS PRESENTED IN THE REPORT DATED MARCH 7, 2023.

~~MOVER: Mrs. M. Nardini~~

~~SECONDER: Mr. L. Agro~~

~~CARRIED~~

- viii) Tender Results: Electrical systems replacement at St. Charles East 5th Continuing Education Centre Quote # 4926

MOTION:

THAT THE BOARD AWARD THE PROJECT FOR REPLACING CRITICAL ELECTRICAL SYSTEMS AT ST. CHARLES EAST 5TH STREET CONTINUING EDUCATION CENTRE, QUOTE #4926, TO L.J. BARTON MECHANICAL INC. FOR THE SUM OF \$322,000, PLUS HST, AS PRESENTED IN THE REPORT DATED MARCH 7, 2023.

~~MOVER: Mrs. M. Nardini~~

~~SECONDER: Mr. L. Agro~~

~~CARRIED~~

- ix) Tender Results: Skylight Rehabilitation at St. Thomas More Catholic Secondary School- Quote #4928

MOTION:

THAT THE BOARD AWARD THE PROJECT TO RESTORE THE FIVE SKYLIGHTS AT ST. THOMAS MORE CATHOLIC SECONDARY SCHOOL, QUOTE #4928, TO AMVI CONSTRUCTION LTD. FOR THE SUM OF \$351,100, PLUS HST, AS PRESENTED IN THE REPORT DATED MARCH 7, 2023.

~~MOVER: Mrs. M. Nardini~~

~~SECONDER: Mr. L. Agro~~

CARRIED

- x) Tender results: Replacement of Boilers and associated equipment at three Board sites

MOTION:

THAT THE BOARD AWARD THE PROJECTS TO REPLACE THE BOILERS AND ASSOCIATED EQUIPMENT AT ST. JOHN HENRY NEWMAN CATHOLIC SECONDARY SCHOOL AND ST. TERESA OF CALCUTTA CATHOLIC ELEMENTARY SCHOOL, QUOTE #4934, TO SUPERIOR BOILER & WELDING WORKS LTD. FOR THE COMBINED AMOUNT OF \$682,158, PLUS HST, AS PRESENTED IN THE REPORT DATED MARCH 7, 2023.

THAT THE BOARD AWARD THE PROJECT TO REPLACE THE BOILERS AND ASSOCIATED EQUIPMENT AT ST. MARGARET MARY CATHOLIC ELEMENTARY SCHOOL, QUOTE #4934, TO MATTINA MECHANICAL LTD. FOR THE AMOUNT OF \$314,000, PLUS HST, AS PRESENTED IN THE REPORT DATED MARCH 7, 2023.

MOVER: Mrs. M. Nardini

SECONDER: Mr. L Agro

CARRIED

- xi) Industry Education Council Annual Fee

MOTION:

THAT THE REPORT, INDUSTRY EDUCATION COUNCIL ANNUAL FEE, DATED MARCH 7, 2023 BE RECEIVED AS AN

ITEM OF INFORMATION. THAT THE BOARD ANNUAL FEE IN THE AMOUNT OF \$25,999.52 BE APPROVED.

~~B-23-3-6~~

MOVER: Mrs. M. Nardini

SECONDER: Mr. P. Homerski

CARRIED

B-23-3-6

xii) School Year Calendar 2023-2024

MOTION:

THAT THE BOARD APPROVE A SCHOOL YEAR CALENDAR CONSISTING OF 187 INSTRUCTIONAL DAYS AND SEVEN (7) PROFESSIONAL ACTIVITY DAYS, BEGINNING ON SEPTEMBER 5, 2023 AND ENDING ON JUNE 28, 2024, FOR ELEMENTARY SCHOOLS FOR THE 2023-2024 SCHOOL YEAR, AS PRESENTED IN THE REPORT DATED MARCH 7, 2023.

THAT THE BOARD APPROVE A SCHOOL YEAR CALENDAR CONSISTING OF 187 INSTRUCTIONAL DAYS, (WHICH INCLUDES 10 EXAM DAYS) AND SEVEN (7) PROFESSIONAL ACTIVITY DAYS, BEGINNING SEPTEMBER 5, 2023 AND ENDING JUNE 28, 2024, FOR SECONDARY SCHOOLS FOR THE 2023-2024 SCHOOL YEAR, AS PRESENTED IN THE REPORT DATED MARCH 7, 2023.

MOVER: Mr. A. D'Intino

SECONDER: Mr. J. Valvasori

CARRIED

xiii) Information Security Incident Response Plan (in camera)

MOTION:

THAT THE INFORMATION SECURITY INCIDENT RESPONSE PLAN BE APPROVED, AS PRESENTED IN THIS REPORT DATED MARCH 7, 2023

MOVER: Mrs. M. Nardini

SECONDER: Mr. P. Homerski

CARRIED

xiv) Ratification of Tentative Local Collective Agreement – Labourers International Union of North America (Liuna Local 837 – Assistant Custodians)–(In-Camera) (Hand-out)

The Chairperson noted the terms remain confidential.

MOTION:

THAT THE HAMILTON-WENTWORTH CATHOLIC DISTRICT SCHOOL BOARD APPROVE AND RATIFY THE TERMS OF THE TENTATIVE MEMORANDUM OF SETTLEMENT BETWEEN THE BOARD AND LIUNA 837 – ASSISTANT CUSTODIANS, DATED MARCH 7, 2023, INCLUDED AS APPENDIX “A”.

~~B-23-3-7~~

MOVER: Mr. P. Homerski

SECONDER: Mr. L. Agro

CARRIED

B-23-3-7

- xvi) Pre-Qualification List for the Position of Elementary Principal (in-camera)(handout)

MOTION:

THAT IT BE RECEIVED THAT KATIE SHEHAN LENDARUZZI, DANNY PEREIRA, JASON VIGNA AND JEFFREY ZWOLAK HAVE BEEN IDENTIFIED FOR THE PRE-QUALIFICATION LIST FOR THE POSITION OF ELEMENTARY PRINCIPAL FOR THE TWO-YEAR PERIOD ENDING JUNE 30, 2025.

MOVER: Mrs. J. Angelini

SECONDER: Mr. M. Valvasori

CARRIED

- vi) Pre-Qualification List for the Position of Elementary Vice-Principal(in-camera)(handout)

MOTION:

THAT IT BE RECEIVED THAT MARC BRENNAN, KATHY CIAPANNA, MARIO FERRETTI, AND KRISTY TAYLOR HAVE BEEN IDENTIFIED FOR THE PRE-QUALIFICATION LIST FOR THE POSITION OF ELEMENTARY VICE- PRINCIPAL FOR THE TWO-YEAR PERIOD ENDING JUNE 30, 2025 BE RECEIVED.

MOVER: Mr. J. Valvasori

SECONDER: Mr. A. D’Intino

CARRIED

ITEM 6

MOTIONS TO RECEIVE, MOTIONS OF REFERRAL TO COMMITTEE OR STAFF OF COMMUNICATIONS, PETITIONS AND DELEGATIONS ITEMS

- a) **Ontario Catholic School Trustees’ Association (OCSTA) Correspondence- Patrick J. Daly, President, OCSTA**

- i) Memo dated January 2, 2023 RE: Why Catholic Schools Matter- Bishop Robert Barron, Word on Fire

- ii) Memo dated February 8, 2023 RE: “That We May Walk Together”
-Canadian Conference of Catholic Bishops Series of Pastoral Letters
- iii) Memo dated February 11, 2023 RE: Episcopal Resignation and
Appointment for the Archdiocese of Toronto- Canadian Conference
Of Catholic Bishops (CCCB)

B-23-3-8

- iv) Memo dated February 16, 2023 RE: Catholic Education Week-
April 30-May 5, 2023 Catholic Education: We are Many, we Are One
- v) Memo dated February 22, 2023 RE: Bishops Conclude the North
American Continental Writing Retreat with Prayers for Strengthened
Communion (CCCB)

b) Ontario Catholic School Trustees Association (OCSTA)- Other

- i) Letter dated February 23, 2023 N. Crawford, Chair, Toronto
Catholic District School Board

c) Ministry of Education Correspondence-

- i) February 24, 2023, Andrew Davis- Assistant Deputy Minister
RE: 2022 Round of Collective Bargaining Term of Operation Update

MOTION:

THAT ITEMS 6A(I-V) , 6B(I) and 6C(I) BE RECEIVED.

MOVER: Mr. A. D’Intino

SECONDER: Mr. L. Agro

CARRIED

ITEM 7

PRESENTATION OF REPORTS OF STANDING COMMITTEES AND DISCUSSION
OF REPORT

- a) Special Education Advisory Committee Meeting Minutes of February 9, 2023

Trustee P. Homerski, Committee member, presented the report.

MOTION:

THAT THE MINUTES OF THE SPECIAL EDUCATION ADVISORY
COMMITTEE MEETING OF FEBRUARY 9, 2023 BE RECEIVED.

MOVER: Mr. P. Homerski

SECONDER: Mr. M. Valvasori

CARRIED

- b) Student Achievement and Well-Being Committee Meeting Minutes of February 21, 2023

Trustee P. Homerski, Committee member presented the report

B-23-3-9

MOTION:

THAT THE MINUTES OF THE STUDENT ACHIEVEMENT AND WELL-BEING COMMITTEE MEETING OF FEBRUARY 21, 2023 BE RECEIVED.

MOVER: Mr. P. Homerski

SECONDER: Mr. M. Valvasori

CARRIED

ITEM 8

STAFF REPORTS AND RESOLUTION

- a) Awards and Recognition

The Chairperson presented the report.

MOTION:

THAT THE REPORT AWARDS AND RECOGNITION AS PRESENTED ON MARCH 7, 2023 BE RECEIVED.

MOVER: Mrs. M. Nardini

SECONDER: Mrs. J. Angelini

CARRIED

- b) Administrative Staff Report- Early Childhood Education

MOTION:

IT IS RECOMMENDED THAT THE RETURN FROM LEAVES AND LEAVES OF ABSENCE OF STAFF NAMED IN THE REPORT DATED MARCH 7, 2023 BE APPROVED. RECOMMENDATION FOR THE HIRING OF STAFF IS SUBJECT TO THE COMPLETION OF THE CRIMINAL REFERENCE CHECK PROCEDURES IN ACCORDANCE WITH THE BOARD POLICY.

MOVER: Mr. M. Valvasori

SECONDER: Mr. A. D'Intino

CARRIED

c) Administrative Staff report- Teaching

MOTION:

IT IS RECOMMENDED THAT THE LEAVES OF ABSENCE OF STAFF NAMED IN THE REPORT DATED MARCH 7, 2023 BE APPROVED. RECOMMENDATION FOR THE HIRING OF STAFF IS SUBJECT TO THE COMPLETION OF THE CRIMINAL REFERENCE CHECK PROCEDURES IN ACCORDANCE WITH THE BOARD POLICY.

B-23-3-10

MOVER: Mr. J. Valvasori

SECONDER: Mr. M. Valvasori

CARRIED

ITEM 9 NOTICES OF MOTION

There was none.

ITEM 10 NEW BUSINESS

There was none.

ITEM 11 ADJOURNMENT/CLOSING PRAYER

Trustee A. D'Intino moved adjournment at 6:26 p.m. and all recited the closing prayer.

Mr. P.J. Daly
Chairperson

Mr. D. Hansen
Director of Education